

# MEMORANDUM

Town of Mansfield  
Town Manager's Office  
4 So. Eagleville Rd., Mansfield, CT 06268  
860-429-3336 x5  
townmanager@mansfieldct.org



To: Town Council  
From: Derrik M. Kennedy, Town Manager  
Cc: Town Employees  
Date: October 22, 2018  
Re: Town Manager's Report

---

Below please find my report concerning various items of interest to the Town Council, staff, and the community:

## Departmental Reports

- *Parks and Recreation* – A brief Groundbreaking ceremony will be held on Thursday, November 1, 2018 at 10:00AM for the Eagleville Schoolhouse project. – now known as “Lenard Hall”. The Town Manager, Mayor and other Council Members are all invited to attend.
- *Public Works* - Eastwood Road Walkway - Milton Beebe and Sons was selected as low bid contractor. Construction is anticipated to begin this week. Traffic will generally be one lane; however, the contractor does have the option to detour traffic. The road will be fully open when daily construction is completed. The pedestrian walkway is intended for daytime use. The project begins at the intersection of Route 275 and Eastwood Road and travels approximately 1,100 feet north to the intersection of Eastwood Road and Hillside Circle. The goal of this walkway project is to provide safe pedestrian access from UConn student housing south and the existing walkway north to UConn's campus. The walkway will provide a 5 foot asphalt walkway in front of residential houses on the west side. One crosswalk will be installed at the north end to an existing walkway providing safe crossing. The road will be repaved and lane widths will be 11' to reduce the impact to the resident's front yard features and to help reduce vehicle speeds.
- *Town Clerk* - The State Election will be held on Tuesday, November 6, 2018. The Clerks have already issued over 261 absentee ballots. If you need to vote by absentee ballot, please submit your absentee ballot application as soon as possible to ensure you have enough time to receive and return your ballot. This is also a good time to check your voter registration information and polling location as well as register to vote! For all of these services online including an absentee ballot application and a sample ballot, please visit the Town Clerk's Office homepage at [www.mansfieldct.gov](http://www.mansfieldct.gov).

## Upcoming Events

- *Trick or Treat in Downtown Storrs* - The Mansfield Downtown Partnership will host Trick-or-Treat in Downtown Storrs on Saturday, October 27 from 3:00 to 5:00 PM. Children are invited to dress up in their Halloween best and visit participating downtown businesses for treats. All children must be accompanied by an adult. For more information, including a list of participating businesses, please visit [mansfieldct.org/halloween](http://mansfieldct.org/halloween)
- *Storrs Farmers Market* - Now in its 24<sup>th</sup> season, Storrs Farmers Market features locally-grown fruits and vegetables, meats, fresh-baked goods, and more. Storrs Farmers Market is open every Saturday from 3:00 PM to 6:00 PM through Thanksgiving. Learn more at: [storrsfarmersmarket.org](http://storrsfarmersmarket.org).

## Upcoming Meetings\*

**All meetings are in Audrey P. Beck Building unless noted otherwise**

**CC – Council Chamber; CR B – Conference Room B; CR C – Conference Room C**

- Traffic Authority, October 24, 2018, 9:00AM, CRB
- Planning and Zoning Committee Workshop, October 24, 2018, 6:30PM, CRB
- School Building Committee, October 25, 2018, 4:30PM, CC
- Regulatory Review Committee, October 26, 2018, 8:30AM, CRB
- Mansfield Downtown Partnership Board Meeting, November 1, 2018, 4:30PM, CC
- Regulatory Review Committee, November 2, 2018, 8:30AM, CRB
- Agriculture Committee, November 6, 2018, 7:00PM, CRC
- School Building Committee, November 8, 2018, 4:30PM, CC
- Ethics Board, November 8, 2018, 5:00PM, CRB
- Ad Hoc Committee on Police Services, November 8, 2018, 5:00PM, CC
- Personnel Committee SPECIAL Meeting, November 8, 2018, 5:30PM, CRC
- Regulatory Review Committee, November 9, 2018, 8:30AM, CRB
- Youth Services Advisory Board, November 13, 2018, 5:30PM, CRB
- Solid Waste Advisory Committee, November 13, 2018, 5:30PM, CRC
- Finance Committee, November 13, 2018, 5:30PM, CC
- Historic District Commission, November 13, 2018, 7:00PM, CRB
- Parks and Natural Resources Committee, November 13, 2018, 7:00PM, CRC
- Town Council, November 13, 2018, 7:00PM, CC

*\*Meeting dates/ times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*