

Mansfield Board of Education
Finance Committee

Draft Minutes
September 12, 2019

Board members: Kathy Ward, Chair, Martha Kelly
Excused: Susannah Everett

Call to order: Chair called meeting to order at 6:18 pm

Approval of Minutes: Motion by Mrs. Kelly, seconded by Ms. Ward, to approve the minutes of the May 9, 2019 meeting. Vote: Unanimous in favor.

Susannah Everett arrived at 6:25pm.

Hearing for Visitors: None

Additions to Present Agenda: Motion by Mrs. Kelly, seconded by Ms. Ward to add Old Business to agenda. Vote: Unanimous in favor.

Review of Financial Report dated June 30, 2019: Mrs. Trahan reviewed the report.

Review of Year End Budget Transfers dated June 30, 2019: Mrs. Trahan and Mrs. Kelly reviewed recommended transfers. The committee agreed to recommend the proposed transfers to the Board of Education.

Blum/Shapiro Audit Communication: Letter was received by committee members.

Old Business: Outsourcing janitorial has not been followed up since last May due primarily to staffing transitions.

Draft RFQ's for legal services had been gathered. This should go out in the near future

Adjourn: Motion by Mrs. Kelly, seconded by Ms. Everett to adjourn at 6:59pm. Vote: unanimous in favor.

Submitted by Kathy Ward