

**Mansfield Board of Education
DRAFT September 12, 2019
Minutes**

Attendees:	Kathy Ward, Chair, Susannah Everett, Vice-Chair, Martha Kelly, Secretary, Edith Allison, Rebecca Aubrey, David Litrico, Katherine Paulhus, Kelly Zimmermann
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Excused:	John Fratiello
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The meeting was called to order at 7:30pm by Ms. Ward.

APPROVAL OF MINUTES:

Motion by Mr. Litrico, seconded by Ms. Aubrey, to approve the minutes of the June 6, 2019. Vote: Unanimous in favor

Motion by Ms. Aubrey, seconded by Ms. Allison, to approve the minutes of the June 6, 2019 Special Meeting. Vote: Unanimous in favor

Motion by Ms. Zimmermann, seconded by Ms. Everett, to approve the minutes of the June 11, 2019 Special Meeting. Vote: Unanimous in favor

Mr. Fratiello arrived at 7:34pm.

RECOGNITION AND CELEBRATION:

Introduction of New Certified Staff: Mrs. Lyman asked the principals to introduced their new certified staff. Mrs. Rodriguez introduced Lillian Garcia, Spanish/ELL teacher at Southeast Elementary and Mansfield Middle School. Mr. Dart introduced Julie Charry, Art teacher and Annie MacLachlan, Special Education teacher, at Goodwin School. He reported Debra Duchesneau, Speech Pathologist at Goodwin was unable to attend tonight's meeting. Mrs. Morell introduced Marisa Ozark, Special Education teacher, at Mansfield Middle School. She reported Sue Bertram was hired as school nurse but was unable to attend tonight's meeting.

HEARING FOR VISITORS: None.

COMMUNICATIONS: None

ADDITIONS TO THE PRESENT AGENDA: None.

BOARD REPORTS:

Finance Committee: Ms. Ward reported the district had operational savings for the 2018-2019 fiscal year. Proposed yearend transfers include additional funding Middle School renovation work including a renovation fund for roof replacement and cafeteria renovations. Additional transfers were recommended for the Special Education Reserve, Summer School Program and Enriching Student Achievement. The Finance Committee recommends the Board approve the yearend transfers as proposed.

INFORMATION, PRESENTATIONS, AND ACTIONS:

- Superintendent's Report on the Opening of School and Opening Enrollment: Mrs. Lyman recounted the work that goes on in the district in the summer (ie. Professional Learning, curriculum development, facilities cleaning and repairs, hiring new staff, and general planning to move the work of the district forward). Enrollment is closely monitored. Opening of school enrollment is close to the projected enrollment showing a decline of 30 students with more decline expected next year.
 - Summer School: The district provides extended learning time for students at the elementary and middle level.
 - Professional Learning: Mrs. Lyman reported on the many different ways a large number of staff participated in summer professional learning.
 - Maintenance: Allen Corson, Director of Facilities Maintenance updated the Board on Facilities Maintenance 2019 beginning with the water issues at the elementary schools. He also reviewed summer projects which included in part Science Lab Upgrades, locker refurbishing and repainting, bathroom renovations at MMS. At Southeast, floor tiles were replaced and an oil tank was removed and an above ground tank was installed. At Vinton, the sewer pipe was repaired.
- Revised Teacher Evaluation Plan: Mrs. Lyman and Mr. Dart reviewed the revised Teacher Evaluation Plan recently approved by the State Department of Education for approval by the Board of Education. Motion by Ms. Aubrey, seconded by Mr. Litrico, to approve the Mansfield Public Schools Professional Learning and Evaluation Plan for Teachers Revised July 2019. Vote: Unanimous in favor
- Preview of 2019-2020 BOE Activity: Mrs. Lyman and Ms. Ward reviewed proposed agendas for the meetings through October 24, 2019. A discussion regarding Veterans Day celebrations at schools was requested to be added to upcoming agenda items.
- School Building Committee Update: Ms. Ward reviewed progress to date. An RFQ for Architectural services went out in early August. There were 10 submissions which the committee narrowed down to 3 firms which will be

invited to make a presentation to the committee in October. The committee will then decide on a firm to design the project. The committee meets the second and fourth Thursday of every month at 4:30pm. Information, including agendas and minutes can be found at the Town and Public Schools websites.

- Field Trip Requests: Mrs. Lyman reviewed the annual Fiddlehike trip to New Hampshire and the Cape Cod trip with the visiting German students. Motion by Ms. Aubrey, seconded by Ms. Allison, to approve the Mansfield Middle School Fiddlehike September 27th – September 13th. Vote: Unanimous in favor.
Motion by Ms. Aubrey, seconded by Ms. Everett, to approve the Mansfield Middle School German Exchange trip to Cape Cod Sea Camps, Brewster, MA September 12th – September 13th.

NEW BUSINESS: None

CONSENT AGENDA: Motion by Ms. Aubrey, seconded by Ms. Zimmerman that the following items for the Board of Education September 12, 2019 be approved for the record:

That the Mansfield Public Schools Board of Education accepts the 2018-2019 4th Quarter Financial Report. (Encl.)

That the Mansfield Public Schools Board of Education approves the Budget Transfers 2018-2019. (Encl.)

That the Mansfield Public Schools Board of Education approves the employment of **Julie Charry**, Art Teacher, Goodwin Elementary School, effective August 26, 2019 at an annual salary of \$29,523, Level 1, Step 5 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education approves the employment of **Debra Duchesneau**, Speech Pathologist, Goodwin Elementary School, effective August 26, 2019 at an annual salary of \$38,160, Level 4, Step 14 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education approves the employment of **Lilliana Garcia**, Spanish Teacher/EL, Southeast Elementary School and Mansfield Middle School, effective August 26, 2019 at an annual salary of \$62,261, Level 2, Step 5 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education approves the employment of **Annie MacLachlan**, Special Education Teacher, Goodwin Elementary School, effective August 26, 2019 at an annual salary of \$53,567, Level 2, Step 1 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education approves the employment of **Marisa Ozark**, Special Education Teacher, Mansfield Middle School, effective August 26, 2019 at an annual salary of \$53,567, Level 2, Step 1 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education accepts the request for unpaid childrearing leave for the 2019-2020 school year of Maggie Cofrancesco, 7th grade teacher Mansfield Middle School

That the Mansfield Public Schools Board of Education accepts the resignation of Patricia Hamlin, School Psychologist Mansfield Middle School effective October 4, 2019.

That the Mansfield Public Schools Board of Education accepts the retirement of Lisa Larson, World Language Teacher Mansfield Middle School, effective August 1, 2019.

That the Mansfield Public Schools Board of Education accepts the resignation of Michael DiCicco, District Mathematics/Science Consultant, effective June 21, 2019.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None

Motion by Ms. Allison, seconded by Mr. Fratiello, to adjourn at 9:44pm. Vote: Unanimous in favor

Respectfully submitted,
Celeste Griffin, Board Clerk