



CEMETERY COMMITTEE

July 17, 2019

Present: Jc Beall, Armand Biron, Barry Burnham, Keith Wilson, Christopher Landeck (via phone)
Absent: Lisa Bovee, Ryan Dunstan
Staff present: Mary Landeck (Sexton), Brian LaVoie (Operations Manager), Sara-Ann Chaine (Town Clerk)

CALL TO ORDER

Chair Keith Wilson called the meeting to order at 3:30 p.m.

BUSINESS

1. Approval of Minutes
Mr. Burnham **moved** and Mr. Beall seconded to approve the May 8, 2019 minutes.
Motion **passed** unanimously.
2. Discussion of Finances - Update
Finance updates will be presented at the next regular meeting.
3. Sexton's Report
Ms. Landeck presented her written report.
4. Preservation Priorities and Funding Requests
 - a. Gurley Cemetery Road Paving/Geo Grid – Mr. LaVoie and Ms. Chaine will work with the Finance Director to identify potential funding for geo grid installation.
 - b. New Mansfield Center Cemetery Stone Wall – Ms. Landeck will obtain quotes from two contractors for pinning the wall.
 - c. Stone Repairs – Ms. Landeck will follow up with the stone repair contractor to schedule repairs.

The Committee agreed by **consensus** to have Chair Keith Wilson draft a letter to the Council for Committee review and approval requesting support for funding the geo grid and stone wall pinning.

5. Discussion Regarding Cemetery Committee Charge
Ms. Chaine distributed copies of charges, ordinances, and regulations in place regarding cemeteries and cemetery committees in other towns across the state. A draft of the Committee's proposed new charge is in progress and will be brought to the Committee for their review.

ADJOURNMENT

Mr. Burnham **moved** and Mr. Beall seconded to adjourn at 4:13 PM. Motion **passed** unanimously.

Respectfully submitted,
Sara-Ann Chaine, Town Clerk