



# MINUTES-NOT YET APPROVED

## MANSFIELD PLANNING AND ZONING COMMISSION / INLAND WETLANDS AGENCY REGULATORY REVIEW COMMITTEE

MANSFIELD TOWN HALL ■ 4 S. EAGLEVILLE RD ■ COUNCIL CHAMBER  
Special Meeting ■ Wednesday, June 26, 2019

Members present: P. Aho, K. Rawn  
Staff: L. Painter, Director of Planning and Development, J. Kaufman, Senior Planner

### CALL TO ORDER

Aho called the meeting to order at 3:07 p.m.

### Pre-Bid Meeting: Professional Services-Preparation of Zoning and Subdivision Regulations

Painter, Kaufman, Rawn and Aho provided an overview of the project history and status of work done to date for the consultants and answered questions with regard to:

- Status of new district concepts and who would take the lead on mapping those districts (Town)
- Schedule and budget
- Legal review
- Need for further scope refinement to better identify and prioritize tasks
- Status of changes to subdivision regulations
- Need for expertise beyond planning professionals with extensive expertise in writing zoning regulations (i.e. traffic engineers, landscape architects, etc.)
- Need for detailed budget worksheet
- Schedule for submission of proposals

Staff will prepare Addendum Number 2 with detailed information discussed during the Q&A session and distribute as quickly as possible. Consultants in attendance were provided with copies of the current chapter drafts for their use. No consultants called into the meeting.

### ADJOURNMENT

The meeting adjourned at approximately 4:30 p.m.

Respectfully submitted,  
Linda M. Painter, AICP, Director of Planning and Development