

**MANSFIELD DOWNTOWN PARTNERSHIP  
GOVERNANCE COMMITTEE  
Monday, February 25, 2019  
Mansfield Downtown Partnership Office  
23 Royce Circle**

**4:00 PM**

**DRAFT MINUTES**

Present: Frank Gifford, Betsy Paterson, and Diana Pelletier

Staff: Cynthia van Zelm

**1. Call to Order**

Diana Pelletier called the meeting to order at 4:00 pm in Steve Bacon's absence.

**2. Public Comment**

There was no public comment.

**3. Approval of February 25, 2019 Minutes**

Betsy Paterson made a motion to approve the February 25, 2019 Governance Committee minutes. Frank Gifford seconded the motion. The motion was approved.

**4. Annual Meeting agenda and recognition**

Cynthia van Zelm said Mr. Bacon had spoken to Henry Krisch about honoring June Krisch as Volunteer of the Year at the Annual Meeting. He agreed and Ms. van Zelm will follow-up with inviting their children to the Annual Meeting and anyone else Mr. Krisch may want to include.

The Committee wanted to continue to discuss other ways to honor Ms. Krisch at its April Committee meeting.

The Committee discussed and provided direction on honoring outgoing Board members.

At Ms. Pelletier's suggestion, Ms. Paterson will ask Town Manager Derrik Kennedy to say a few words about Town activities including the school building project, economic development, and town branding.

Mr. Gifford suggested that Board member Cara Workman, Director of University Events and Conference Services, also speak at the Annual Meeting about upcoming UConn events. Ms. van Zelm will follow-up with Ms. Workman.

**5. Board Emeritus Evaluation**

By consensus, the Committee agreed to recognize former Board member Kristin Schwab as a Board member emeritus, laying out the reasons for this recommendation.

**6. Review of Board Assessment responses**

The Committee reviewed the responses from Board members to the Board Assessment survey. The results will be discussed at the next Board meeting.

**7. Adjourn**

Mr. Gifford made a motion to adjourn. Ms. Paterson seconded the motion. The motion was approved and the meeting adjourned at 5:07 pm.

*Minutes taken by Cynthia van Zelm.*