

Human Services Advisory Committee

Minutes of January 30, 2019 Meeting

Present: Ethel Mantzaris, Chair (Youth Services Advisory Committee); Victoria Nimirowski (WAIM); Will Bigl (Commission on Aging); Ron Baker (Member at Large); Marie Hakmiller (MSCA)

Absent: Lorraine Kenowski (Member at Large)

Staff: Pat Schneider (Director of Human Services); Katie Bell (Youth Services Supervisor)

The chair called the meeting to order at 3:31 pm.

Agency Grant Applications were reviewed and recommendations approved unanimously.

Amounts recommended:

ACCESS:	\$1500
Community Companions and Homemaking Services:	\$4000
CT Legal Services:	\$6500
Holy Family Home & Shelter:	\$3500
SERAC	\$800
Sexual Assault Crisis Center of Eastern CT:	\$4500
TVCCA Meals on Wheels Program:	\$3500
WRCC Veteran's Advisor	\$10,000
WAIM:	\$3500
Windham Regional No Freeze Project:	\$1500

Committee discussed the two regular applications that were not reviewed. Pat Schneider reported Perceptions Program chose not to apply. United Services application was submitted more than 2 weeks late on the wrong form. The Administrative Specialist reached out to all agencies several times during the process including the due date for the grant submittal.

The minutes from the December 12, 2018 Meeting were approved as written.

Pat Schneider reported on the status of the two recruitments currently underway: Part time Senior Center Assistant and Clerical assistant. First Interviews are in the process of being scheduled at this time.

Committee discussed the upcoming budget. Pat Schneider will get the budget calendar out to the committee when it is published.

Pat Schneider updated on the current status of the staff's work including the opening of the Maple Road Library Branch at the Senior Center and the status of the building renovations at the senior center. Pat also discussed the staff's efforts to develop and institute outcome measure evaluations in the three service areas: Social Services, Senior and Youth Services.

The meeting was adjourned at 4:15 pm.

Next Meeting will be held on April 24, 2019