

**DRAFT**

**Mansfield Board of Education  
January 24, 2019  
Minutes**

<b>Attendees:</b>	Kathy Ward, Chair, Susannah Everett, Vice-Chair, Edith Allison, Rebecca Aubrey, John Fratiello, David Litrico, Katherine Paulhus, Kelly Zimmermann
<b>Excused:</b>	Martha Kelly

The meeting was called to order at 7:30pm by Ms. Ward.

**APPROVAL OF MINUTES:**

Motion by Ms. Zimmermann, seconded by Ms. Aubrey, to approve the minutes of the January 3, 2019 meeting. Vote: Unanimous in favor.

Mrs. Kelly arrived at 7:34pm

**HEARING FOR VISITORS:** Tom Levine appreciated the opportunity for input on a new school and care for environment.

**COMMUNICATIONS:** None

**ADDITIONS TO THE PRESENT AGENDA:** None

**BOARD REPORTS:** None

**INFORMATION, PRESENTATIONS, AND ACTIONS:**

Approval of Educational Specifications: Motion by Ms. Aubrey, seconded by Mr. Litrico to approve the Draft Educational Specifications for the new Mansfield Elementary School, dated January 18, 2019, and to forward them to the Building Committee for preparing plans and cost estimates of the new school. After review and discussion, a friendly amendment was accepted as follows. Motion by Ms. Aubrey, seconded by Mr. Litrico to approve the draft Educational Specifications for the new Mansfield Elementary School dated January 18, 2018 with the following amendments and to forward them to the Building Committee for preparing plans and cost estimates:

1. On the Cover Page, add the following line after "Revised January 18, 2019", "As Amended on January 24, 2019"
2. On Page 6, in the subsection entitled, "Process Overview", in the third sentence, delete the word "meet", and insert the word "met".
3. In the Space Summary, on Page 18, add an asterisk after the words "Grossing Factor", and add the following footnote:

" \* The Grossing Factor shown in this table is a preliminary estimate at this time, and is subject to change. The final Grossing Factor will be calculated after the floor plans are completed. The estimated Total Gross Square Footage of 85,165 shown in this table exceeds the State's Space Guidelines. The final Total Gross Square Footage will be determined after floor plans are completed and approved by the State."

4. On Page 19, add the word "Statutes" after the words, "Connecticut General".
5. On Page 19, just before the section entitled "General Education Programs", add the following sentence,

"Provide an adequate number of drinking fountains and water bottle filling stations throughout the school."

6. On Page 25, in the section entitled "Physical Education Program: Gym/Auditorium, PE Storage, Trestle Tree and Mat Storage, Exterior Storage, Gym Office", in the line labelled "Sinks", add the following phrase,

"with water bottle filling stations."

7. On Page 33, in the section entitled "Cafeteria: Dining and Multipurpose Room, Storage Area", in the line labelled "Sinks", add the following phrase,

"with a water bottle filling station."

Vote: Unanimous in favor with Mrs. Paulhus in abstention.

- Policy Regarding Obtaining Goods and Services: After discussion, the Board directed the Superintendent and Director of Finance to ask both the Town and Board attorney to look at the Town and Board's policy and provide

opinion as to the jurisdiction of the town and school purchasing policies and appropriate procedure for considering bids for legal services.

- 2019-2020 Proposed Budget: Mrs. Lyman provided an introduction and overview to the Proposed Mansfield Board of Education 2019-2020. The proposed budget is \$23,637,850 representing a 0.8% increase from the adopted 2018-2019 budget. Mrs. Trahan provided a report on budget development.

NEW BUSINESS: None

CONSENT AGENDA: Motion by Ms. Aubrey, seconded by Ms. Everett, that the following items for the Board of Education January 24, 2019 meeting be approved. Vote: Unanimous in favor.

That the Mansfield Public Schools Board of Education accepts the retirement of Eliza Sparks, teacher at Vinton School, effective the end of the 2018-2019 school year.

That the Mansfield Public Schools Board of Education accepts the retirement of Karen Anger, teacher at Goodwin and Southeast Schools, effective the end of the 2018-2019 school year.

That the Mansfield Public Schools Board of Education accepts the retirement of Sandra McAlduff, teacher at Mansfield Middle School, effective the end of the 2018-2019 school year.

Mrs. Paulhus expressed regret upon the retirement of Ms. McAlduff.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Mrs. Kelly requested a report on the prekindergarten program and tracking the progress of these students through 8<sup>th</sup> grade. Mrs. Paulhus requested discussion of a new format on the Superintendent's evaluation.

Motion by Mr. Litrico, seconded by Ms. Allison, to adjourn at 9::07pm. Vote: Unanimous in favor

Respectfully submitted, Celeste Griffin, Board Clerk